



POSITION:	Project Engineer
REPORTS TO:	Project Manager
DRCT REPORTS:	Field Engineer
UPDATED DATE:	17 APR 2022
UPDATED BY:	Senior Management Staff

Project Engineer

Overview

At Corbins, we believe people are first! Our teammates, partners, and customers can expect that we genuinely care to serve them and look out for their best interests. Our culture is built on the cornerstone of our Core Values – *Passion, Relationships, Innovation, Development and Excellence!* They set our expectation of each and every employee and are integrated in everything we do. As one of the largest electrical contractors in the Southwest and an industry leader in virtual construction, fabrication, electrical construction, and electrical service, we continually look for people who share in our Core Values to better themselves and contribute to our mission of changing the construction industry as empowered thought leaders.

We are currently seeking **Project Engineers** to support the construction of the most challenging and exciting projects in the Southwest, including commercial, industrial, mission-critical and water/wastewater treatment facilities.

Responsibilities

- Coordinates directly with the Project Manager and Project Superintendent to support project success, including fostering a positive safety and quality culture
- Mentors and develop Field Engineers
- Champions cost management, forecasting and control, including issuance of purchase orders, subcontract agreements, change orders, etc.
- Champions the procurement of all materials and equipment associated within their assigned scope, including all submittals, and ensures compliance with the project requirements
- Champions the procurement schedule and participates in overall project schedule development and forecasting
- Assists the Project Manager with resolving commercial matters with owners, subcontractors and suppliers, as well as pricing owner change orders
- Ensures the Field Engineer possesses the most current project documents, including drawings, specifications, submittals, requests for information (RFIs), etc.
- Champions construction permit applications and renewals, as required by the project
- Actively participates in daily and weekly project meetings
- Generates weekly production reports and champions weekly productivity meetings
- Reviews and processes subcontractor and supplier invoices
- Generates monthly project progress reports for the Project Manager's review



- Assists the Project Manager with assembling monthly owner payment applications
- Develops and preserves a positive business relationship with owners, clients, engineers and trade partners while ensuring contractual compliance with all parties

Qualifications

- Ability to assume responsibility, interface and effectively communicate with others
- Proficiency with Microsoft Office Suite (Outlook, Word, Excel, PowerPoint, etc.)
- Positive and teachable attitude
- Possesses excellent organizational, verbal, written and presentation skills
- Experience leading field-level staff and successfully achieving project goals

Education/Certifications

- Bachelor's Degree in Construction Management or Engineering and a minimum of two (2) years of relative construction experience as a Field Engineer, Field Superintendent or similar
- Extensive relative construction experience will be considered in lieu of formal education