Air Force Nuclear Weapons Center (AFNWC)

Come be a part of something big! Smart Minds, Cool Jobs and Awesome Rewards! Fueled by innovation, talent and ambition, the Air Force Civilian Service (AFCS) is seeking civilian professionals prepared to deploy war-winning capabilities on behalf of the United States Air Force.

**OPENS: FEBRUARY 23, 2021**  
**CLOSES: MARCH 9, 2021**

Air Force Nuclear Weapons Center (AFNWC) is currently seeking a full-time Supervisory Acquisition Program Manager (441851) for the Minuteman III Systems Directorate (NM) at Hill Air Force Base, UT. This position will serve as the Division Chief for the Minuteman III Acquisition Division (NMA) and will be a direct report to the Director of the Minuteman III Systems Directorate.

This position is an NH-1101-04 which has a typical 2021 salary range of $108,885 - $166,502.

This individual will lead the Division’s mixed government and contractor-support team in execution of Technology Maturation and Risk Reduction, Engineering Manufacturing and Development, Production and Deployment phase activities, reporting requirements, and interface with Division-level stakeholders and acquisition leadership in support of the Minuteman III (MMIII) System Program Office. This individual will also ensure horizontal integration with the System Program Office’s Sustainment and Integration Divisions and Operational Safety Suitability & Effectiveness lines of authority within the subsystem-aligned Integrated Product Teams. Further, this individual is responsible for day-to-day execution of the Division’s broader efforts to ensure Time-Certain Delivery of capability to the Intercontinental Ballistic Missile (ICBM) enterprise. The MMIII Acquisition Division currently executes (2) ACAT II programs, (11) ACAT III programs and (5) SCAT I Services Contracts, all in various stages of the acquisition process. The portfolio is executed by 75 Civ/Mil billets as well as a large contractor workforce executing the programs.

Candidates should have a strong background in program management with extensive experience working Acquisition programs. Candidates must have strong communication and organizational skills. Background in finance, logistics, engineering, and information technology is highly desired. Ideal candidates have a proven record of bringing innovative solutions to the table with the ability to follow through and execute.

**DUTIES:**

- Mission: Time Certain Delivery of MMIII Acquisition Programs
- Coordinates and collaborates with other senior functions in the directorate and other stakeholders to achieve directorate objectives
- Establishes communication lines and ensure a consistent message is transmitted with all ICBM stakeholders that is in line with SECAF objectives
- Develops and prioritizes division performance goals and mission objectives
- Develops operating procedures and plans, and implementation plans
- Sets overall priorities and objectives for the division and assesses progress toward objectives
- Identifies problems and takes appropriate corrective action
- Evaluates new concepts and ideas of technical and management importance
- Provides organizational senior leadership with program management solutions for short- and long- term organization business, financial, manpower, and operational planning, and manages cost, schedule and performance of operations activities.
REQUIREMENTS FOR THE POSITION:

- **U.S. CITIZENSHIP**
- Required to handle and safeguard sensitive and/or classified information in accordance with regulations to reduce potential compromise; employee must obtain and maintain the appropriate security clearance.
- This position will be coded under the Acquisition Professional Development Program (APDP), candidate must be able to meet Program Manager Level 3 certification within 24 months of being appointed.
- This is a Critical Acquisition Position (CAP) and a NUCLEAR MISSION PROFESSIONAL BILLET (NMP)
- Incumbent is required to maintain Top Secret security clearance.
- In accordance with the Ethics in Government Act, 1978, employee may be required to file an OGE Form 450, Confidential Financial Disclosure Report, upon appointment and will be required to file annually

When applying at the link below, please use Microsoft Edge or Google Chrome.

This position is centrally managed; therefore, PCS entitlements are authorized. Information on PCS entitlements is available at [https://mypers.af.mil/app/categories/c/429/p/2](https://mypers.af.mil/app/categories/c/429/p/2). Recruitment/Relocation incentive may be offered.

Visit the AFNWC webpage to see the current vacancies at [https://www.afnwc.af.mil/About-Us/Jobs/](https://www.afnwc.af.mil/About-Us/Jobs/)

To receive additional information about current and future job openings with AFCS via email notification, please register at [www.Afciviliancareers.com/linkedin-careers](http://www.Afciviliancareers.com/linkedin-careers) and sign up to “Get Career Updates.”