

# New Mexico State-UNM/Private Sector Internship Program SPSP

2020-2021

## Program Eligibility Requirements

### **To be eligible to participate in the program, students must:**

- Be a U.S. citizen, national, refugee or permanent resident alien
- Be admitted to the School of Engineering and department
- Be a junior or senior or graduate student (completed all sophomore engineering courses)
- Demonstrate academic ability and not be on academic probation

## Application Checklist

\_\_\_\_\_ COMPLETED APPLICATION

\_\_\_\_\_ COPY OF UNOFFICIAL TRANSCRIPTS

\_\_\_\_\_ LETTER OF INTENT/ESSAY: Approximately 300 words describing yourself, outlining your interest in Engineering and how you feel participating in an internship would benefit your career.

\_\_\_\_\_ RESUME: Copy of your most current resume. Please include all award, honors and scholastic achievements

\_\_\_\_\_ One LETTER OF RECOMMENDATION: From your current academic advisor, professor, former or current employer who can discuss your leadership, academic and personal achievement, as well as your potential for future success in your field.

\*\*Please scan and email your documents to: [nabdelha@unm.edu](mailto:nabdelha@unm.edu)

**Note:** *You must be pursuing a graduate degree or a Bachelor of Science (B.S.) degree in Computer Science, or any Engineering degree program (including Chemical, Civil, Computer, Construction, Electrical, Mechanical, or Nuclear Engineering).*

*You will be required to commit 12-15 hours a week to this internship for a period of 3 months. Upon acceptance of an internship, you must register for a non-credit co-op course through the UNM Office of Career Services*

## Release

I AUTHORIZE UNM SCHOOL OF ENGINEERING PERSONNEL TO REQUEST, RECEIVE, AND RELEASE INFORMATION CONCERNING MY ACADEMIC AND FINANCIAL STATUS TO/FROM UNM RECORDS, FINANCIAL AID OFFICE, OR SCHOOL OF ENGINEERING'S ACADEMIC DEPARTMENTS, OUTSIDE PROGRAM EVALUATORS & ASSESSMENT TEAM AND POTENTIAL OUTSIDE INTERNSHIP EMPLOYERS. I WILL ALSO SIGN AN ENGINEERING STUDENT SERVICES PHOTO RELEASE FORM.

STUDENT'S NAME (Please print) \_\_\_\_\_

STUDENT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_